


Checklist in connection with self-monitoring: 1: intermediate survey of commercial vessels with scantlings between 20 and 100 and a length below 15 metres carrying up to 12 passengers 2: intermediate survey of commercial vessels with scantlings below 20, but with an output above 100 kW, carrying up to 12 passengers		 <b>SØFARTSSTYRELSEN</b>
Regulations: Notice F from the DMA	File: O:\CMR\Regelkontoret\www_sofartsstyrelsen_dk\hjemmeside\Ny hjemmeside 2016-2017\skole og fritidssejladshjaelpeskema til egenkontrol-uk.docx	
Made by: MMO/JBA	Version: 04.11.2016 10:55:03	

This checklist has been developed as a guide to be used in connection with intermediate surveys of the above-mentioned vessels  
**OK** means that the area has been inspected and found in order. **NA** means that the area is not of relevance to the vessel concerned (for example, not applicable or equivalent solution has been accepted by the Danish Maritime Authority).

Ship's name:	Port of registry:	Survey date:
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Certificates and documents			
To be inspected:	OK	NA	Remarks
Annex file	<input type="checkbox"/>	<input type="checkbox"/>	
Trade permit	<input type="checkbox"/>	<input type="checkbox"/>	
Call sign certificate	<input type="checkbox"/>	<input type="checkbox"/>	
Tonnage certificate	<input type="checkbox"/>	<input type="checkbox"/>	
Certificate of nationality	<input type="checkbox"/>	<input type="checkbox"/>	
Safe manning document (if relevant) <sup>1</sup>	<input type="checkbox"/>	<input type="checkbox"/>	
Stability information	<input type="checkbox"/>	<input type="checkbox"/>	
Safety instructions	<input type="checkbox"/>	<input type="checkbox"/>	

Chapter II: Construction, watertight integrity and equipment			
To be inspected:	OK	NA	Remarks
Packings and means of closing in superstructures, deckhouses and companionways	<input type="checkbox"/>	<input type="checkbox"/>	
Portholes, windows and deadlights	<input type="checkbox"/>	<input type="checkbox"/>	
Anchor equipment <sup>2</sup>	<input type="checkbox"/>	<input type="checkbox"/>	
Steering gear and emergency steering gear	<input type="checkbox"/>	<input type="checkbox"/>	

Chapter IV: Machinery and electrical installations			
To be inspected:	OK	NA	Remarks
General inspection of propulsion machinery	<input type="checkbox"/>	<input type="checkbox"/>	
Shielding of moving parts	<input type="checkbox"/>	<input type="checkbox"/>	
Deck in machinery space ( <i>of metal and fastened</i> )	<input type="checkbox"/>	<input type="checkbox"/>	
Manual bilge pump ( <i>all watertight spaces</i> )	<input type="checkbox"/>	<input type="checkbox"/>	

<sup>1</sup> Merchant ship in international trade and in domestic trade with a gross tonnage of or above 20.

<sup>2</sup> Chain foreganger of 12.5 m.

Chapter IV: Machinery and electrical installations			
To be inspected:	OK	NA	Remarks
Mechanical bilge pump from machinery space ( <i>length ≥ 12 m</i> )	<input type="checkbox"/>	<input type="checkbox"/>	
Water level alarm in machinery space ( <i>acoustic and visual alarm at conning position</i> )	<input type="checkbox"/>	<input type="checkbox"/>	

Chapter V: Fire safety and fire extinction			
To be inspected:	OK	NA	Remarks
Ventilation system openings	<input type="checkbox"/>	<input type="checkbox"/>	
Stop of mechanical ventilation	<input type="checkbox"/>	<input type="checkbox"/>	
Heating installations	<input type="checkbox"/>	<input type="checkbox"/>	
Cooker installation ( <i>technical regulation no. 3 of 2 April 2003</i> )	<input type="checkbox"/>	<input type="checkbox"/>	
Remotely-operated stop of fuel oil transfer-fuel oil pumps and other fuel oil pumps	<input type="checkbox"/>	<input type="checkbox"/>	
Fire alarm in the accommodation, if relevant <sup>3</sup>	<input type="checkbox"/>	<input type="checkbox"/>	
Permanent fire-extinguishing system and fire-detection system ( <i>inspection intervals of 2 years</i> )	<input type="checkbox"/>	<input type="checkbox"/>	
Fire-detection system in engine room ( <i>inspection intervals of 2 years</i> )	<input type="checkbox"/>	<input type="checkbox"/>	
Fire pump ( <i>see note 3</i> )	<input type="checkbox"/>	<input type="checkbox"/>	
Fire hoses and nozzles	<input type="checkbox"/>	<input type="checkbox"/>	
Portable fire-extinguishers	<input type="checkbox"/>	<input type="checkbox"/>	
Fire blanket at cooker installation	<input type="checkbox"/>	<input type="checkbox"/>	
Smoke-detector in accommodation ( <i>applies only in case of passengers who stay overnight</i> )	<input type="checkbox"/>	<input type="checkbox"/>	
Manual sprinkler system in the accommodation	<input type="checkbox"/>	<input type="checkbox"/>	

Chapter VI: Crew protection			
To be inspected:	OK	NA	Remarks
Non-skid deck surface	<input type="checkbox"/>	<input type="checkbox"/>	
Personal protective equipment ( <i>work vests/lifelines or the like</i> )	<input type="checkbox"/>	<input type="checkbox"/>	
Access to ship	<input type="checkbox"/>	<input type="checkbox"/>	
Arrangement for rescuing persons who have fallen over board <sup>4</sup>	<input type="checkbox"/>	<input type="checkbox"/>	

Chapter VII: Life-saving appliances and technical regulation no. 5 of 11 May 2004			
To be inspected:	OK	NA	Remarks
Life-jackets, including children's life-jackets with lights	<input type="checkbox"/>	<input type="checkbox"/>	

<sup>3</sup> Not applicable to covered vessels with a length of or above 12 metres constructed on or after 1 January 2017.

<sup>4</sup> If there is more than one person on board, a rescue sling or harness must be available for rescuing persons who have fallen over board.

<b>Chapter VII: Life-saving appliances and technical regulation no. 5 of 11 May 2004</b>
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To be inspected:	OK	NA	Remarks
Location of life-saving appliances ( <i>on signposting see chapter I, regulation 7</i> )	<input type="checkbox"/>	<input type="checkbox"/>	
Lifebuoy ( <i>Length ≥ 12 m – 2 pieces</i> )	<input type="checkbox"/>	<input type="checkbox"/>	
The liferaft and hydrostatic means of release	<input type="checkbox"/>	<input type="checkbox"/>	
Pyrotechnics ( <i>6 pieces</i> )	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Chapter X: Navigation equipment</b>
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To be inspected:	OK	NA	Remarks
Compass and lighting as well as deviation table	<input type="checkbox"/>	<input type="checkbox"/>	
Charts and nautical publications	<input type="checkbox"/>	<input type="checkbox"/>	
Illustrated board showing the rescue signals	<input type="checkbox"/>	<input type="checkbox"/>	
Lights – shapes	<input type="checkbox"/>	<input type="checkbox"/>	
Light board alarm system ( <i>see chapter IV R 14</i> )	<input type="checkbox"/>	<input type="checkbox"/>	
Means of making sound signals	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Chapter XXV: Garbage</b>
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To be inspected:	OK	NA	Remarks
Facilities for storing garbage ( <i>poster in case of length ≥ 12</i> )	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Notice A from the Danish Maritime Authority, chapter I: Performance of the work</b>
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To be inspected:	OK	NA	Remarks
Written workplace assessment (risk assessment) for relevant work on board	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Notice A from the Danish Maritime Authority, chapter VII: Protective equipment</b>
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To be inspected	OK	NA	Remarks
Are the relevant personal protective equipment available on board?	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Notice A from the Danish Maritime Authority, chapter IX: Medicine chest</b>
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To be inspected:	OK	NA	Remarks
Medicine chest in accordance with the trade area	<input type="checkbox"/>	<input type="checkbox"/>	
The master's certificate as a medical caretaker	<input type="checkbox"/>	<input type="checkbox"/>	
Maritime medical manual and Radio Medical forms ( <i>Except medicine chest C</i> )	<input type="checkbox"/>	<input type="checkbox"/>	
Storage of medicine ( <i>A chest in locker, B in flexibag, C in plastic box</i> )	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Notice A from the Danish Maritime Authority, chapter IX: Medicine chest</b>		
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<b>To be inspected:</b>	<b>OK</b>	<b>NA</b>	<b>Remarks</b>
Medicine chest inspected, and control document kept ( <i>can be done by the master</i> )	<input type="checkbox"/>	<input type="checkbox"/>	
Mobile resuscitation equipment assembled and ready for use	<input type="checkbox"/>	<input type="checkbox"/>	
Mobile resuscitation equipment inspected every 3 <sup>rd</sup> month, <i>section 17(5)</i>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Manning</b>		
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<b>To be inspected:</b>	<b>OK</b>	<b>NA</b>	<b>Remarks</b>
Manning ( <i>act no. 15 of 13 January 1997</i> )	<input type="checkbox"/>	<input type="checkbox"/>	
Certificate for having completed a safety course ( <i>order no. 273 of 6 May 1998</i> )	<input type="checkbox"/>	<input type="checkbox"/>	
Health certificate ( <i>order no. 438 of 6 June 2005</i> ) <sup>5</sup>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Smoking policy (Act no. 512 of 6 June 2007 on smoke-free environments)</b>		
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<b>To be inspected:</b>	<b>OK</b>	<b>NA</b>	<b>Remarks</b>
Is a written smoke policy available to everyone on board?	<input type="checkbox"/>	<input type="checkbox"/>	

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Place

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

<sup>5</sup> Applicable to merchant ships with a gross tonnage of or above 20 as well as commercial fishermen, however not part-time fishermen.